



## 2025-2026 BOARD OF DIRECTORS COMMITMENT TO SERVE

I understand that as a member of the Board of Directors of the Pflugerville Education Foundation I have a legal and moral responsibility to ensure that the organization does the best work possible in pursuit of its goals. I believe in the vision and the mission of the organization and I will act responsibly and prudently as its steward.

**OUR VISION:** *Through community involvement and support:*

- *students reach their full potential;*
- *teachers have supplemental resources; and*
- *administrators can provide exemplary leadership.*

**OUR MISSION:** *We sustain great schools in our community by closing the gaps, investing in innovation, and building the future for PflSD students today.*

I do hereby declare and affirm my willingness to assume the responsibilities of a board member, as summarized below:

**Membership:** Board members serve for a term of **3 years** with a limit of two consecutive terms.

**Attendance:** I understand that I must attend all board meetings. In the fiscal year there are ten board meetings (no meeting in July and December), monthly standing committee meetings and ad-hoc event committee meetings as needed. I understand that if I miss 3 or more consecutive regular board meetings, the Board may remove me from my position. I will communicate with the Executive Director and/or President of any changes.

**Policy:** I will consider, approve, and support management policies that promote and enhance the mission of the organization and I will avoid intruding into administrative issues that are the responsibility of the staff. I will stay informed about the organization. I will ask questions and request information. I will participate in and take responsibility for making decisions on issues, policies and other board matters, having read background materials.

**Public Relations:** I will positively interpret and represent the organization's work and values to my constituents, members, other organizations, associations, elected officials, businesses, and individuals. I will act in the best interests of the organization and excuse myself from discussions and votes where I have a conflict of interest. I will work in good faith with staff and other board members as partners towards achievement of our goals.

**Resource Development:** I am committed to personally supporting the Foundation's mission by making a financial or in-kind contribution of at least \$1,100. I will actively participate in Foundation major fundraising activities (Gala, Bloom Luncheon and Golf) in some capacity as part of my contribution of sharing my time, treasure, and talent. I will help with other fundraising events through volunteer time and in encouraging my network and businesses to support. I also understand that I will be asked to act as a liaison with my connections and solicit them for donations.

### **Board Leadership:**

We are seeking PEF Board Officers for 2025-2026. The Governance Committee will review interested board members, have discussions and make a preliminary recommendation to the board at the May Board Meeting with a final vote at the June Board Meeting. Officers for the 25-26 Year will begin their leadership role July 1, 2025. Please note that an officer position is for 2 years.

I am interested in being a PEF Board Officer for 25-26: \_\_\_\_\_YES \_\_\_\_\_NO

As a Board Officer you will commit to attend at least 3 meetings per month:

- Standing Committee Meeting - Date/Time TBD - 1st or 2nd week of the month  
Meetings may be in person or virtual and are based upon the VP committee or chair preference
- Ad Hoc Event Committee - Date/Time TBD  
Meetings may be in person or virtual and are based upon the VP committee or chair preference
- Executive Leadership Team Meeting (ELT) - 3rd Tuesday of each month  
Meetings may be in person or virtual and are based upon the President
- Board meeting - 4th Monday of each month, 6:30-8:00pm

Rank in order of preference of officer positions you are interested in.

(1 top choice; 10 least choice)

- \_\_\_ President
- \_\_\_ VP of Finance
- \_\_\_ VP of Marketing
- \_\_\_ VP of Development
- \_\_\_ VP of Governance
- \_\_\_ VP of Program
- \_\_\_ VP of Events
- \_\_\_ VP of Operations
- \_\_\_ At Large
- \_\_\_ Secretary

Based on your **Top Choice**, why are you interested in this position? What will you contribute to this role? State the position and answer when responding to the role you are interested in. (Feel free to attach an additional document).

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**Standing Committee Membership:** I will serve as a member on **1** standing committee:

Rank in order of preference (**1 top choice; 5 least choice**)

- \_\_\_ Governance Committee
- \_\_\_ Programs Committee
- \_\_\_ Finance Committee
- \_\_\_ Marketing Committee
- \_\_\_ Development Committee

**Ad-Hoc Fundraising Committee:** I will serve as a member on **1** ad-hoc fundraising committee:

Rank in order of preference (**1 top choice; 3 least choice**) ***Events are subject to change***

- \_\_\_ Annual Golf Tournament Committee (Fall - October)
- \_\_\_ Annual Bloom Women's Luncheon (Fall - September/November)
- \_\_\_ Annual Gala Committee (Spring - February)

**Ad-Hoc Leadership:** I'm interested in leading the following ad-hoc leadership committee:

Rank in order of preference (**1 top choice; 3 least choice**) **Events are subject to change**

- ☐ Golf Chair
- ☐ Gala Chair
- ☐ Bloom Women's Luncheon Chair
- ☐ Amplify Austin Chair
- ☐ Luminary Reception Chair
- ☐ Interested in other leadership roles as needed

**Personal Financial Contribution:** For the year **25-26**, I will support the Foundation by personally donating a minimum of \$1,100. I will select:

**(Choose 1)**

**Option A** ☐ **Initial Here (Track your donations throughout the year)**

- Donate in kind items for events (ex: gift cards, baskets, bottles) or cash equivalent
- Financial participation at board events (ex: ticket purchase, silent auction, etc)

or

**Option B** ☐ **Initial Here**

- Becoming a Luminary Circle of Giving Member of at least \$1,000 or \$83/month for 1 year
  - ☐ I will pay this in one full payment
  - ☐ I will make monthly payments
  - ☐ I need to discuss with you a payment plan
- Financial participation at board events (ex: ticket purchase, silent auction, etc)

I also understand:

- If I do not fulfill these commitments to the organization, I will expect the board president to call me and discuss my responsibilities with me.
- Any expenses associated with attendance at any Education Foundation events or meetings are my sole responsibility unless prior approval has been given by the Executive Director.
- Continuity of leadership is immensely important to fulfilling the purpose of the organization. I understand that I am in my **(1st/2nd/3rd)** year of my **(1st/2nd)** three-year term on the board, and I intend to remain committed to the Foundation for my entire term. **(please circle)**  
☐ **(initial)** I'm at the end of my first three-year term, I intend to continue my service with a second term

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*Please return completed and signed form via email (edit & pdf, scan or take a photo)  
to [jennifer.fry@pfisd.net](mailto:jennifer.fry@pfisd.net) by **Friday, May 2, 2025.***